



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



(Made under regulation 4 (1) and 10(1))

**APPLICATION FOR A LICENCE TO CARRY ON BUSINESS AS A
SHIPPING AGENT**

1. Name of Applicant:
2. Postal Address:
3. Number of Certificate of Incorporation.....
4. Date of issue:
5. Registered Place of Business:.....
Tel No..... Fax No.....
Email Address:.....
6. Type of Licence applied for (Please Check one) : Sea Port Inland Waterways

7. Particulars of Shareholding

Name	Nationality	Address	Percentage

8. What Business other than that of shipping agency is carried on by the applicant?
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.....
9. Is any of the shareholders and/or Director a ship owner or operator/ Character?
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.....



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10. (a) Particulars of Principal operating regular Liner services to be represented (state whether Principal is ship owner or Operator)

Name of Principal:

Ship owner/Operator

Address

Routes:

(b) Particulars of Principal operating Non-Liner Services to be represented (Stated whether principal is ship owner or Operator or Charterer).

Name of Ship-owner/Operator/Charterer.....

Address:

11. Particulars of Previous Licence No:.....Year.....

12. Volume of cargo loaded and discharged in Tanzania by Lines represented by applicant in the last three years. (Please give break –down separately in respect of each year).

Year	Loaded in Metric tons		Discharged in Metric Tons	
	General Cargo	Liquid Cargo	General Cargo	Liquid Cargo
1 st				
2 nd				
3 rd				

13. Reference on Company’s Financial Resources and Liquidity: Evidence from Bank/Financial Institution/Auditor (Attach relevant document).

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14. We declare that to the best of our knowledge, all the statements and attachments forming part of this application are true and correct. We undertake to notify any changes in the Board of Directors, Shareholders, location of business premises or information related to the company.

Name in full..... Title.....

Signature: Date:

(Stamp or Seal)



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This application must be accompanied by **certified** copies of documents listed below;

- a) Dully filled Shipping Agency LICENCE Application Forms
- b) Copy of Previous Licence
- c) Copy of business Licence
- d) Tariff /Charges for services to be rendered in 2019
- e) Latest Audited Accounts 2017/2018
- f) Forms of Annual Return (Showing Company Shareholders and Company Directors)
- g) Copy of Shipping Agency Agreement/Contract
- h) Bank Statement
- i) Birth Certificate, affidavit or passport to ascertain citizenship of new employees
- j) Tax clearance certificate