



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

F-MSE-STC-001-COC

APPLICATION FORM FOR CERTIFICATE OF COMPETENCY(COC)

Nature of Application

Tick as appropriate (√)	<input type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Replacement
-------------------------	------------------------------	----------------------------------	--------------------------------------

1. Personal Details

Passport No/ CDC No/SID No

Date of Birth

D	D	M	M	Y	Y	Y	Y

Full Name

Mr Mrs Ms Miss

Place of Birth (Town and Country)

Nationality

Permanent Address (for contact)

House Number:	Street	P.O. Box	Town City
Region	Postcode	Country	

Delivery Address (if different from above)

House Number	Street	P.O. Box	Town/City
Region	Postcode	Country	

Landline/Mobile numbers

1.	2.
----	----

E-mail Address



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

2(a) CERTIFICATES APPLIED FOR: (Please tick appropriate)

S/No.	Certificates	Tick (√)
1	Master;	
2	Master on ships of between 500 and 3000gt;	
3	Master (near – coastal) on ships less than 500gt (NCV);	
4	Chief Mate;	
5	Chief Mate on ships of between 500 and 3000gt;	
6	Officer in charge of a navigational watch on ships of 500gt or more; and	
7	Officer in charge of a navigational watch on ships of less than 500gt (NCV)	

2(b) CERTIFICATES APPLIED FOR: (Please tick appropriate)

S/No.	Certificates	Tick (√)
1	Master Inland Waters;	
2	Master on Ships Less than 3000gt (Inland Waters);	
3	Master on ships less than 500gt (Inland Waters);	
4	Chief Mate Inland Waters;	
5	Chief Mate on Ships Less than 3000gt (Inland Waters);	
6	Chief Mate on Ships Less than 500gt (Inland Waters);	
7	Officer in charge of a navigational watch on ships of 500gt or more (Inland Waters); and	
8	Officer in charge of a navigational watch on ships of less than 500gt (Inland Waters).	



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

3(a) CERTIFICATES APPLIED FOR: (Please tick appropriate)

S/No.	Certificates	Tick (√)
1	Chief engineer officer;	
2	Second Engineer officer;	
3	Chief Engineer officer on ships powered by main propulsion machinery of between 750 kW and 3000 kW;	
4	Second Engineer officer on ships powered by main propulsion machinery of between 750 kW and 3000 kW;	
5	Officer in charge of an engineering watch on ships powered by main propulsion machinery of 750 kW or more;	
6	Officer in charge of an engineering watch on ships powered by main propulsion machinery of less than 750 kW;	
7	Electro technical officer; and	
8	Others (Specify).	

3(b) CERTIFICATES APPLIED FOR: (Please tick appropriate)

S/No.	Certificates	Tick (√)
1	Chief engineer officer Inland Waters;	
2	Second Engineer officer Inland Waters	
3	Chief Engineer officer on ships powered by main propulsion machinery of between 750 kW and 3000 kW Inland Waters;	
4	Second Engineer officer on ships powered by main propulsion machinery of between 750 kW and 3000 kW Inland Waters;	
5	Officer in charge of an engineering watch on ships powered by main propulsion machinery of 750 kW or more Inland Waters;	
6	Marine Engineer Class 4;	
7	Electro technical officer Inland Waters; and	
8	Others (Specify).	



4. Certificate of Competency Previously held (if any)

Grade/Category	Certificate No.	Issuing Authority and Date of issue	If certificate has been cancelled or suspended state:	
			The Authority	Date

5. Relevant Education

S/n	Name of College	Country /city	Year of study	Course pursued	Year of graduation
1					
2					
3					

6. Documents Submitted for Deck Department

Documents to accompany	Capacity of Certificate application								
	Master	Chief mate	Master GT <3000	Chief mate GT <3000	Officer in charge of a navigational watch	Master, GT <500, NCV	Officer in charge of a navigational watch, GT <500, NCV	Certificate Number	Date of Expiry
Proof of identity	X	X	X	X	X	X	X		
Medical fitness certificate	X	X	X	X	X	X	X		
Seagoing service testimonials	X	X	X	X	X	X	X		
On-board training record book					X		X		
Previous certificate of competency/proficiency	X	X	X	X		X			
Watchkeeping certificates		X	X	X		X			



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

Documents to accompany	Capacity of Certificate application								
	Master	Chief mate	Master GT <3000	Chief mate GT <3000	Officer in charge of a navigational watch	Master, GT <500, NCV	Officer in charge of a navigational watch, GT <500, NCV	Certificate Number	Date of Expiry
Bridge watchkeeping certificate					X		X		
Certificate of the successful completion of the relevant training course	X	X	X	X	X	X	X		
Personal Survival Techniques certificate	X	X	X	X	X		X		
Fire Prevention and Fire Fighting certificate	X	X	X	X	X		X		
Medical first aid certificate	X	X	X	X	X		X		
Elementary First Aid certificate	X	X	X	X	X		X		
Personal Safety and Social Responsibilities certificate	X	X	X	X	X		X		
Proficiency in Survival Craft other than Rescue Boats certificate	X	X	X	X	X		X		
Advanced Fire Fighting certificate	X	X	X	X	X		X		
Ship Security Officer certificate	X	X	X	X	X		X		
Medical care certificate	X	X	X	X	X				
GMDSS General Operator Certificate	X	X	X	X	X				
GMDSS Restricted Operator Certificate							X		
Radar Navigation-operational level certificate	X	X	X	X					
Radar Navigation-management level certificate					X	X	X		
Electronic Chart Display & Information System (ECDIS) certificate	X	X	X	X	X	X	X		
Security awareness training certificate	X	X	X	X	X	X	X		
Bridge Resource Management	X	X	X	X	X	X	X		
Leadership and Managerial Skills	X	X	X	X					
Leadership and Teamwork Skills					X	X	X		
Automatic Radar Plotting Aid (ARPA)	X	X	X	X	X	X	X		
Automatic Identification System (AIS)	X	X	X	X	X	X	X		



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

7. Documents Submitted for Engineering Department

Documents to Accompany Application	Capacity of Certificate							Certificate Number	Date of Expiry
	Chief Engineer Officers	Second Engineer Officers	Chief Engineer officer up to 3000kW	Second Engineer officer up to 3000 kW	Officer in Charge of an Engineering Watch	Electro-technical Officer			
Proof of identity	X	X	X	X	X	X			
Medical fitness certificate	X	X	X	X	X	X			
Seagoing service testimonials	X	X	X	X	X	X			
On-board training record book					X	X			
Previous certificate of competency/proficiency	X	X	X	X					
Watch keeping certificates	X	X	X	X					
Certificate of the successful completion of the relevant training course	X	X	X	X	X	X			
Personal Survival Techniques certificate	X	X	X	X	X	X			
Fire Prevention and Fire Fighting certificate	X	X	X	X	X	X			
Elementary First Aid certificate	X	X	X	X	X	X			
Personal Safety and Social Responsibilities certificate	X	X	X	X	X	X			
Proficiency in Survival Craft other than Rescue Boats certificate	X	X	X	X	X	X			
Advanced Fire Fighting certificate	X	X	X	X	X	X			
Medical First Aid certificate	X	X	X	X	X	X			
Ship Security Officer certificate					X	X			
Security awareness training certificate	X	X	X	X	X	X			
Security training for seafarers with designated security duties certificate	X	X	X	X	X				
Engine Room Resource Management	X	X	X	X	X	X			
Leadership and Managerial Skills	X	X	X	X	X	X			
Leadership and Teamwork Skills					X	X			
High Voltage Management Level	X	X	X	X					
High Voltage Operational Level					X	X			



THE UNITED REPUBLIC OF TANZANIA
 MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

PART II: PAYMENT DETAILS-CASHIER RECEIVE

Fee payable	Receipt No.	TZS/USD	
Date:	Signature of		
	receiving officer		

PART III: REVIEW BY MANAGER SEAFARERS TRAINING AND CERTIFICATION

Remarks:

.....

..... Name Signature Date
----------------------	---------------------------	----------------------

PART IV: APPROVAL BY REGISTRAR

Details of Certificate issued

Certificate No.	Capacity	Date of issue

Remarks:

.....

..... Name Signature Date
----------------------	---------------------------	----------------------



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF TRANSPORT
TANZANIA SHIPPING AGENCIES CORPORATION
TASAC



ISO 9001:2015 CERTIFIED

PART V: ACKNOWLEDGEMENT FOR RECEIPT OF CERTIFICATE

Received By: Signature:..... Date:

Issued By: Signature:..... Date:.....

NOTES;

- For replacement attach notification of loss of a certificate, application letter, police loss report, affidavit, and copies of certificates or any other relevant supportive evidence.
- For new and renewal refer part 6 for Deck Departments and part 7 for Engineering Departments.